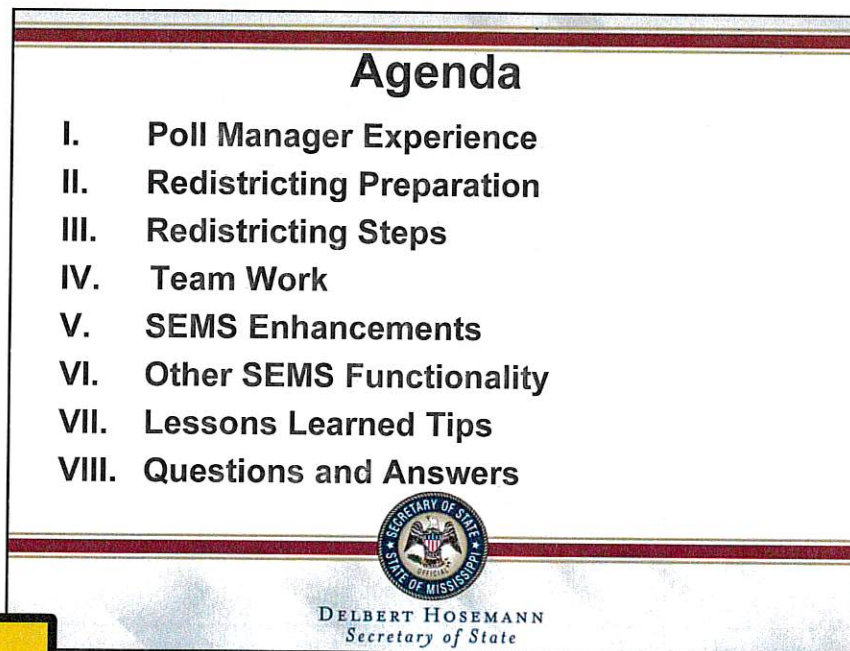


EXHIBIT NO. PTX-096 evid.
CAUSE NO. 3:22cv734-DJ-HSO-LHS
WITNESS _____
CLERK: SHONE POWELL

FEB 26 2024

UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF MISSISSIPPI
Candice Chase, REPORTER

1/20/2011



**Exhibit
11**

12/18/2023
Lennep

3:22-cv-734

PTX-096

PTX-096-001

1/20/2011

**Most of what you need to know
about being a Poll Manager you get
from Training....here is the rest!**

- Directions to Precinct
- Card Table
- Fly swatter/bug spray (Ratio 50:1)
- Lots of Food
- Activities
- Paper Products



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II. Redistricting Preparation

- Check Overlap Addresses
- Run AL-005



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1/20/2011

AL-005 Print Screen

Reports - Address Library - Overlap Address Range Report

Help

[Voter Registration](#)
[Address Library](#)
[Districts & Precincts](#)
[Election Management](#)
[Ballot Processing](#)
[Election Workers](#)
[Petitions](#)
[Master Lookups](#)
[State Agency](#)
[Close](#)

CODE	NAME
AL-001	Address Rule
AL-002	County City Zip Report
AL-003	Address Range - Workspace Report
AL-004	Voters Address Range In Workspace
AL-005	Overlap Address Range Report
AL-006	Statewide Overlap Address Range Report

County: Schedule:

Run Report



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AL-005 Report

County: Jackson User Name: Martin, Joe W.											Overlap Address Range Report				Date: 07/27/2010 Report No: AL-005	
House #	From	To	Rule Type	PrecDir	Street Name	SL Type	PostDir	Unit #	From - To	City	Zip	Precinct	Split	Overlapping House #		
4017	5330	A1			ORANGE GROVE	1D				MOSS POINT	39562	0113	1	5806 5325		
5806	6325	A1			ORANGE GROVE	2D				MOSS POINT	39562	0203	1-MP1D	4017 5930		



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Redistricting Preparation

- Clean Up Nonstandard Addresses



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Go to Voter Search

Search Voters

Reports: Query Executed Successfully. Showing total 72 of 72 records.

Select Saved/Published Search: [] Run Search

Name	Absentee	Status	Output	Extract	Activity	Precincts	Districts
Mailing Address		Comment		Custom Fields	Residence Address		Save

Address Type: [Non Standard] Non Standard Address

Address: []

City: [] Zip: []

Scope: [State] [County] [Leflore] [Show Signatures] Search Clear

ID	Last Name	First Name	Middle Name	Suffix	Status	Date of Birth
1054720	STEELE	DEMETRICA	ANGUNET		Active	08/07/1986
1036656	TACKETT	BEVERLY ANN			Active	01/21/1968
1044758	TAYLOR	STACY L			Active	07/20/1967



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Voter Registration

Voter record successfully retrieved

New Save Clear Search Process Batch

Voter ID: 1054729 Last Name: STEELE First Name: DEMETRICA MN: ANGUNET Suffix: Maiden Name: Birth Date: 08/07/1986 EST: 24 Age: Driver License: SSN: 427552580

Residence History Contacts Absentee Voting History

Non-Standard NCOA/NVRA Clear

Address: 216 ROAD 121

City/St/Zip: GREENWOOD MS 38930

County: LEFLORE Precinct: 37 Split: B

Polling Place: MONEY VOLUNTEER FIRE STATION Migration Comments

Mailing

Country: UNITED STATES OF AMERICA Clear

Address: P.O. BOX 224

City/St/Zip: GREENWOOD MS 38930

Registration Misc Info Custom

Status: A - Active Reg. Source: O - Over the Reg. Reason: RA - Registration Application No ID

Eff Reg: 09/13/2004 Old ID: 55533 US Citizen

Last Voted: 11/04/2008 Federal ID: No Signature

Last Jury: Gender: Female Potential Worker

Confidential Payroll DPS Verified Verify Permanently Excused Juror

Comments

Image

DPS Verification

Search Voter Help

DL	SSN	Name	Address	DOB	Status
427552580	00000	STEELE, DEMETRICA ANQ...	72 BLEDSOE RD MONEY, 389450000	08/07/1986	UNUSED
801580075	00000	STEELE, DEMETRICA ANQ...	216 CR EXTENTION 21 MONEY, 389450224	08/07/1986	UNUSED

Verify the current voter with the selected DPS record?

Detail Yes No

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STATE OF MISSISSIPPI

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Search Nonstandard and NCOA

Search Voters
Query Executed Successfully. Showing total 6 of 6 records.


Select Saved/Published Search Run Search

Mailing Address	Comment	Custom Fields	Residence Address	Save
Name	Status	Output	Activity	Districts
<div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> Status <input checked="" type="checkbox"/> Active <input checked="" type="checkbox"/> Inactive <input type="checkbox"/> Pending <input type="checkbox"/> Purged <input type="checkbox"/> Rejected </div> <div style="width: 30%;"> Status Reason Select All Unselect All <input checked="" type="checkbox"/> Affidavit Ballot <input checked="" type="checkbox"/> Clerical Corrections <input checked="" type="checkbox"/> Confirmation Card <input checked="" type="checkbox"/> Confirmation Card Mailed <input checked="" type="checkbox"/> Data Migration (Active) <input checked="" type="checkbox"/> Notice from Individual <input checked="" type="checkbox"/> Registration Application <input checked="" type="checkbox"/> Suffrage Restored <input checked="" type="checkbox"/> Voter Registration Card </div> <div style="width: 30%;"> Flags <input type="checkbox"/> Non-DPS Verified Only <input type="checkbox"/> Missing Voter Registration Appln <input type="checkbox"/> Marked in Petition <input type="checkbox"/> Marked in Ballot Processing <input type="checkbox"/> US Citizen Not Checked <input checked="" type="checkbox"/> Potential Worker <input checked="" type="checkbox"/> NCOA non-processed <input type="checkbox"/> Permanently Excused Juror </div> </div>				

Scope County Noxubee Show Signatures

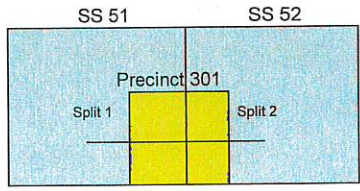
Search Clear


ID	Last Name	First Name	Middle Name	Suffix	Status	Date of Birth
5662156	BROOKS	MAITHA	A		Active	12/08/1960
5652730	BUTLER	PATRICK	EUGENE		Active	12/18/1968
775141966	ELLINGTON	JESSICA	LYNN		Active	09/11/1900
5658208	FENNELL	DEAN	LAWRENCE		Active	11/14/1969
5655107	SHIELDS	EDDIE	D		Active	09/12/1951
5660381	YODER	JESSICA	M		Active	12/24/1980


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III. Redistricting Steps

- Districts
- Precincts
- Splits
- Address Library
- Voters




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Redistricting Steps

Example 1: Changing District Lines within a Precinct



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1. Choose a District

State Senate District 51

2. Print Address Rule Report

Selection Criteria for AL-001



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Reports - Address Library - Address Rule

Help

Voter Registration
Address Library
Districts & Precincts
Election Management
Ballot Processing
Election Workers
Pollbooks
Master Lookups
State Agency
Close

CODE	NAME
AL-001	Address Rule
AL-002	County City Zip Report
AL-003	Address Range - Workspace Report
AL-004	Voters Address Range In Workspace
AL-005	Overlap Address Range Report
AL-006	Statewide Overlap Address Range Report

County: Jackson City: GE

District Type: Senate State

District/Precincts: SS51 - State Senate 51

Splits: All

Sort Order: Precinct: None Street Name: 1st House No From: 2nd Street Type: 3rd

Schedule Run Report


Report AL-001

County: Jackson

Address Library Report

Date :07/05/2010
Report No: AL-001

House Number	Type	Street	Unit	City	Zip	Prec.incl.	Split	SEN	REP	JCJ	SUPR	CON	EC	CITY	SCHOOL
2902-3004	All	10TH ST		PASCAGOULA	39567	0301	1-PA4	SS51	SH111	01	C3	01	03	PA 4	PASD
2906-2907	All	11TH ST		PASCAGOULA	39567	0301	1-PA4	SS51	SH111	01	C3	01	03	PA 4	PASD
3003-3099	Odd	11TH ST		PASCAGOULA	39567	0301	1-PA4	SS51	SH111	01	C3	01	03	PA 4	PASD
2602-2612	Even	14TH ST		PASCAGOULA	39567	0301	1-PA4	SS51	SH111	01	C3	01	03	PA 4	PASD
2702-2908	All	14TH ST		PASCAGOULA	39567	0301	1-PA4	SS51	SH111	01	C3	01	03	PA 4	PASD
18000-19011	All	2C RD		VANCLAVE	39565	0101	1A	SS51	SH111	01	C3	01	03	PA 4	PASD
2906-3009	All	8TH ST		PASCAGOULA	39567	0301	1-PA4	SS51	SH111	01	C3	01	03	PA 4	PASD
2905-3003	All	9TH ST		PASCAGOULA	39567	0301	1-PA4	SS51	SH111	01	C3	01	03	PA 4	PASD
16001-16099	All	ABILENE ST		BILOXI	39532	0406	1-SB3	SS51	SH114	04	C4	04	04		
8500-8616	Even	ACORN DR		GAUTIER	39553	0501	1A-GA5	SS51	SH112	02	C5	03	05	GA 5	PASD
17200-17239	All	ACORN DR		VANCLAVE	39565	0102	1	SS51	SH112	02	C1	03	01		
4300-4499	All	ADCOCK ST		MOSS POINT	39563	0110	1-MP5P	SS51	SH109	01	C1	01	01	MP 5P	MPSC
7401-7699	All	AFTON DR		MOSS POINT	39563	0110	1-MP6R	SS51	SH109	01	C1	01	01	MP 6R	MPSC
6200-6299	All	ALAND TR		MOSS POINT	39562	0110	1	SS51	SH109	01	C1	01	01		MPSC



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3. Identify changes

County: Jackson		Address Library Report										Date: 07/05/2010		Report No: AL-001	
House Number	Type	Street	Unit	City	Zip	Precinct	Split	SEN	REP	JCJ	SUPR	CON	EC	CITY	SCHOOL
2903-1004	All	10TH ST		PASCAGOULA	39567	0301	1-PA4	SES1	SH111	01	03	01	03	PA 4	PASD
2906-2907	All	11TH ST		PASCAGOULA	39567	0301	1-PA4	SES1	SH111	01	03	01	03	PA 4	PASD
3003-3099	Odd	11TH ST		PASCAGOULA	39567	0301	1-PA4	SES1	SH111	01	03	01	03	PA 4	PASD
2602-2612	Even	14TH ST		PASCAGOULA	39567	0301	1-PA4	SES1	SH111	01	03	01	03	PA 4	PASD
2702-2908	All	14TH ST		PASCAGOULA	39567	0301	1-PA4	SES1	SH111	01	03	01	03	PA 4	PASD
2906-3009	All	8TH ST		PASCAGOULA	39567	0301	1-PA4	SES1	SH111	01	03	01	03	PA 4	PASD
2906-3003	All	9TH ST		PASCAGOULA	39567	0301	1-PA4	SES1	SH111	01	03	01	03	PA 4	PASD
2603-3011	Odd	BEAUFORT ST		PASCAGOULA	39567	0301	1-PA4	SES1	SH111	01	03	01	03	PA 4	PASD
2406-2612	All	CLAREMONT AVE		PASCAGOULA	39567	0301	1-PA4	SES1	SH111	01	03	01	03	PA 4	PASD
2615-2121	All	CONVENT AVE		PASCAGOULA	39567	0301	1-PA4	SES1	SH111	01	03	01	03	PA 4	PASD



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4. Before you create a new split, check for splits with district already in the precinct.

Go to Reports and Labels,
Precinct Split Statistics DP-008,



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5. Review report for designated district

Precinct Split Statistics						Date: 01/03/2010 Report No: DP-008		
County: Jackson						Precinct: 0301 - Pinecrest District Types: State House of Representatives Senate State Supervisor Justice Court Judge		
Precinct	Split	REP	SEN	SUPR	JCJ	Active Voters	Inactive Voters	Total Count
0301 Pinecrest						26	1	26
	I-PA1	SM111	SS01	UJ	U1	703	18	721
	I-PA4	SM111	SS51	03	C1	690	22	712
	LA-PA4	SM111	SS02	UJ	U1			
Sub Total						1418	41	1459
Total Voters						1418	41	1459



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6. Go to Address Library

To make change to
Address Range



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Address Library Search Voter Help

Selection Criteria

House# From: [] House# To: [] Type: [] Unit Type: [] Unit# From: [] Unit# To: []

Pre Direction: [] Street Name: [11TH] Street Type: [] Post Direction: []

County: [Jackson] City: [] Zip: [] Precinct: [] Split: []

Residential Address: [All] Mailing Address: [All] ☐ Search Street Aliases

Search Clear

Search Result

Current Workspace

From	To	Type	Pre	Street Name	ST	Post	UType	Unit #	City	Zip	Precinct	Split	Res Add
600	611	All		11TH	ST				PASCAGOULA	39567	0305	1-PA55	YES
703	1815	Odd		11TH	ST				PASCAGOULA	39567	0305	1-PA55	YES
704	1814	Even		11TH	ST				PASCAGOULA	39567	0305	1-PA4	YES
1300	1324	Even	S	11TH	ST				OCEAN SPRIN...	39564	0504	1	YES
1301	1325	Odd	S	11TH	ST				OCEAN SPRIN...	39564	0504	1A	YES
1326	1421	All	S	11TH	ST				OCEAN SPRIN...	39564	0504	1	YES
1422	1898	Even	S	11TH	ST				OCEAN SPRIN...	39564	0504	1A	YES
1423	1899	Odd	S	11TH	ST				OCEAN SPRIN...	39564	0504	1	YES
1900	2199	All	S	11TH	ST				PASCAGOULA	39567	0305	1-PA4	YES
1908	2411	All		11TH	ST				PASCAGOULA	39564	0504	1	YES
2400	3699	All	N	11TH	ST				OCEAN SPRIN...	39567	0305	1-PA4	YES
2906	2907	All		11TH	ST				PASCAGOULA	39567	0301	1-PA4	YES
3002	3098	Even		11TH	ST				PASCAGOULA	39567	0209	1-PA4	YES
3003	3099	Odd		11TH	ST				PASCAGOULA	39567	0301	1-PA1	YES

New Detail Delete Split Address Range Merge Address Range Select Report Merge Multiple Close

7. Go to Address Range Details

Edit Address Range Help

Street Name Aliases

House# From: [3003] House# To: [3099] Type: [Odd] Pre Direction: [] Street Name: [11TH] Street Type: [ST] Post Direction: []

Unit Type: [] Unit# From: [] Unit# To: []

City: [PASCAGOULA] State: [MS] Zip: [39567] Route Number: []

County: [Jackson] Precinct: [0301] Split: [1-PA4] Voter Counts: [] View Voters

☐ Unusable Address ☐ Mailing Address Required ☐ Unit Required View Federal Voters

Remove Split Lookup Districts List Save Close



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8. Click on the Splits dropdown and change split designation

Edit Address Range

Street Name Aliases

House# From: 8008 House# To: 3099 Type: Odd Pre Direction: Street Name: 11TH Street Type: ST Post Direction:

Unit Type: Unit# From: Unit# To:

City: PASCAGOULA State: MS Zip: 39567 Route Number:

County: Jackson Precinct: 0301 Split: 1-PA1 Voter Counts: 1

☐ Unusable Address ☐ Mailing Address Required ☐ Unit Required

View Voters View Federal Voters

Split Lookup Districts List Save Close

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9. Click on District list to review

Districts

District Type	Code	Name
United States	US	United States
Statewide	MS	State of Mississippi
US House of Rep...	USH04	US House Of Rep 04
Supreme Court	SC02	Southern District
Precinct Attorney	PA10	Precinct Attorney 10
State Senate	SS52	State Senate 52
State House of R...	SH111	State House of Rep 111
Court of Appeals	COA05	Court Of Appeals 05
Chancery Court	16	Chancery Court 16
Circuit Court	19	Circuit Court 19
County Wide	30	Jackson
Judicial	1	Judicial District 1
Supervisor	02	Supervisor District 02
Election Commissi...	03	Election Commissioner District 03
Justice Court Judge	01	Justice Court District 01
Constable	01	Constable District 01
Municipality	04	City of Pascagoula
City Ward	PA 4	PA City Ward 4
Municipal Precinct	PA 4	PA 4 - Lighthouse Baptist Church
School District	PASD	School District Paid

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10. Save changes

Street Name Aliases

House# From: 8008 House# To: 3099 Type: Odd Pre Direction: Street Name: 11TH Street Type: ST Post Direction:

Unit Type: Unit# From: Unit# To:

City: PASCAGOULA State: MS Zip: 39567 Route Number:

County: Jackson Precinct: 0301 Split: 1A-PA4 Voter Counts: 1

☐ Unusable Address ☐ Mailing Address Required ☐ Unit Required

Buttons: Remove, Split Lookup, Districts List, Save, Close



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Conclusion - Redistricting Steps

1. Work on Preparation
2. Documentation is being prepared
3. Training in March


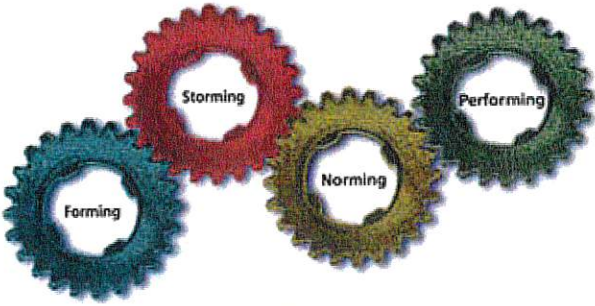


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IV. Team Building

Tuckman Model




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1. FORMING

- Excitement
- Anticipation
- Anxiety
- Optimism




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2. STORMING

- Reality sets in
- Frustration
- Dissatisfaction
- Adjustment




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3. NORMING

- Shared goals
- Team Cohesion
- Coping
- Acceptance



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4. PERFORMING

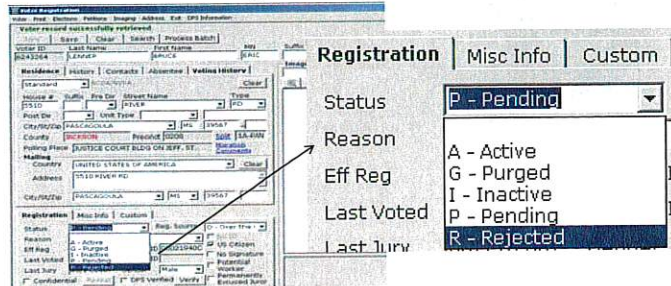
- Teamwork
- Cohesiveness
- Leadership
- Performance



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V. SEMS Enhancements

1. Rejected Status



Registration | Misc Info | Custom


Status: **P - Pending**

Reason: **R - Rejected**

Eff Reg: **P - Pending**

Last Voted: **P - Pending**

Last Jury: **R - Rejected**



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Search Voters

Query Executed Successfully. Showing total 1 of 1 records.

Select Saved/Published Search


Run Search

Mailing Address	Comment	Custom Fields	Residence Address	Save
Name	Absentee	Status	Activity	Precincts
<div> <div> Status <input type="checkbox"/> Active <input type="checkbox"/> Inactive <input type="checkbox"/> Pending <input type="checkbox"/> Purged <input checked="" type="checkbox"/> Rejected </div> <div> Status Reason Select All Unselect All <input checked="" type="checkbox"/> Returned Voter Notification Card </div> <div> Flags <input type="checkbox"/> Non-DPS Verified Only <input type="checkbox"/> Missing Voter Registration Appln <input type="checkbox"/> Marked in Petition <input type="checkbox"/> Marked in Ballot Processing <input type="checkbox"/> US Citizen Not Checked <input type="checkbox"/> Potential Worker <input type="checkbox"/> NCOA non-processed <input type="checkbox"/> Permanently Excluded Juror </div> </div>				

Scope
☐ State ☒ County **Noxubee** ☐ Show Signatures

Search Clear

ID	Last Name	First Name	Middle Name	Suffix	Status	Date of Birth
575055776	DORA	JOHNNIE	BERNARD		Rejected	10/22/1986


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2. Search for Confirmation Cards sent by Date Range


Search Voters

Query Executed Successfully. Showing total 27 of 27 records.

Select Saved/Published Search

Run Search

Mailing Address	Comment	Custom Fields	Residence Address	Save
Name	Absentee	Status	Activity	Precincts
<div> <div> Election Type <input type="text"/> </div> <div> Voted In Election <input type="text"/> </div> <div> Registration Source <input type="text"/> </div> <div> Last Jury Served Date From <input type="text"/> To <input type="text"/> </div> <div> Record Creation Date From <input type="text"/> To <input type="text"/> </div> <div> Last Vote Date From <input type="text"/> To <input type="text"/> </div> <div> Eff Reg Date From <input type="text"/> To <input type="text"/> </div> <div> Last Modified Date From <input type="text"/> To <input type="text"/> </div> <div> VNC Sent Date From <input type="text"/> To <input type="text"/> </div> </div>				


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3. Effective Registration Date shows in Voter Search.

Search Voters

Query Executed Successfully. Showing total 1 of 1 records.

Select Saved/Published Search

Run Search

Mailing Address | Absentee | Comment | Custom Fields | Residence Address | Save
Name | Status | Output | Extract | Activity | Preincts | Districts

Output Fields

Output Order

Sorting Order

Column | Ascending | Descending

Scope: State | County | Nonvoter

Show Signatures

Search | Clear

ID	Last Name	First Name	Middle Name	Status	Effective Registration Date
575095776	DORA	JOHNNIE	BERNARD	Rejected	10/16/2007



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4. Forwarding Request Information added to Confirmation Cards.

Forwarding Service Requested

SNOW, ANTHONY (340663)
130 HWY 313 E
HOLLY SPRINGS MS 38635

340663



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The screenshot shows the 'Systems Configuration' window with the 'County Parameters' tab selected. The 'County Name' field is highlighted with a red box and contains the value '1'. The 'County Parameters' section includes fields for 'County Name', 'County Number', 'County Type', 'County Code', 'County Description', 'County Address', 'County Phone', 'County Fax', 'County Email', 'County Website', 'County Logo', 'County Seal', 'County Map', 'County Photo', 'County Video', 'County Audio', 'County Other', 'County Notes', 'County Comments', 'County Actions', 'County Settings', 'County Defaults', 'County Templates', 'County Styles', 'County Themes', 'County Languages', 'County Currencies', 'County Units', 'County Measures', 'County Metrics', 'County Indicators', 'County Alerts', 'County Notifications', 'County Reports', 'County Dashboards', 'County Widgets', 'County Tools', 'County Utilities', 'County Services', 'County Products', 'County Services', 'County Products', 'County Services', 'County Products'.



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System Configuration

Search Voter

ADDRESSES

VOTER RECORD

Absentee Reasons

Absentee Application Source

Absentee Types

Audit Trail

Ballot Issue Methods

Confidential Scope

Contact Types

Correspondence

Curtain Plans

Delete Voters

Document Types

Duplicate Configuration

Sendmail Language

Purge Voters

Print Voter Reports

Special Assistance

Voter Statuses

Voter Status Reasons

ELECTIONS

PETITIONS

POLLING PLACE/LOCATION

POLLING WORKSHEETS

STATE CONFIGURATION

COUNTY CONFIGURATION

US ELECTION

ERROR LOG

CAMPAIGN FINANCE

Purge Voters

Select Inactive Voters

Search Results

Voter count: 101

Selected voter count: 101

Name	Address	Effective Date
ABATE, SUSAN FELICE	114 PAWNEE PL, CLINTON	03/02/2004
ABIDA-HAD, OMAR H	1100 GREEN GABLE DR, T	11/15/2001
ABEL, JOSEPH H	312 MAYWOOD CIR, JACK	06/26/2002
ABRAMS, ANTHONY C	1400 J R LINDCH ST, JACK	02/04/2000
ABURAB, TANPAH	322 FONDREN PL, MOHO	07/17/2000
ACHEE, JACOB M	5640 KEELE ST APT H, JAC	04/16/2005
ADAGIONGBO, SAND...	3054 PONTIAC AVE, JACK	02/03/2000
ADAMS, KIEV L	104 HUNTINGTON HILL DR	00/05/2004
ADAMS, TIMMIE ARI	219 STONEWALL ST, JACK	10/07/2002
ADAMS, MICHAEL E	327 ALBION BL, JACKSO	12/27/2000
ADAMS, JESSICA	1022 CUMBER ST, JACKSON	08/19/2004
ADAMS, ARVISTER	5600 HEALE ST APT 200,	07/26/2001
ADAMS, MICHAEL L	1427 FOURTH AVE, APT 3	07/16/2001
ADAMS, JEFFERY S	122 W NORTHSIDE DR, J	02/26/2002
ADAMS, LYNN S	6300 OLD CANTON RD # 1	10/07/2004

View Summary Select All Select None Print Purge Voters



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- Check Audit Log


Voter Summary

Voter Info | **Audit Log** | Addresses | Alternate Names

Modified	Effect...	Type	Value Before	Value After	User	County	C
04/23/2008	04/2...	Split	PNA	PNA-W3	ccoach...	Hinds	
09/20/2007	09/2...	Voter Sta...	Data Migratio...	Inactive Returned ...	gwall...	Hinds	
09/20/2007	09/2...	Voter Sta...	Active	Inactive	gwall...	Hinds	
09/20/2007	09/2...	Confirmat...		Voter Notification ...	gwall...	Hinds	
04/05/2007	04/0...	District		2 - JUSTICE COUR...	ccoach...	Hinds	
04/05/2007	04/0...	District		02 - Constable Dis...	ccoach...	Hinds	
04/05/2007	04/0...	District		02 - Justice Court ...	ccoach...	Hinds	
04/05/2007	04/0...	District		2 - SUPERVISOR D...	ccoach...	Hinds	
04/05/2007	04/0...	District		02 - Election Com...	ccoach...	Hinds	
04/05/2007	04/0...	District		02 - Supervisor Di...	ccoach...	Hinds	
02/14/2007	02/1...	Split			ccoach...	Hinds	
02/11/2007	02/1...	Split		Districts Added: 7...	ccoach...	Hinds	
02/02/2007	02/0...	Split	Districts Remo...	Districts Added: 7...	ccoach...	Hinds	
02/02/2007	02/0...	Split	Districts Remo...	Districts Added: 1...	ccoach...	Hinds	
01/26/2007	01/2...	Split	Districts Remo...		ccoach...	Hinds	
09/06/2006	09/0...	Split	3	1	ccoach...	Hinds	

Showing 1 Of 1 Records

Previous Next Close



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Secretary of State

- Check Voting History

Voter Registration

Voter record successfully retrieved

File Edit Database Actions Image Address Edit DPS Information

Voter ID: [] Last Name: [] First Name: [] AKA: [] Suffix: [] Maiden Name: [] Birth Date: [] EST Age: [] Driver License: [] SSN: []

RESIDE: [] DATE: [] PHONE: []

Residence | History | Contacts | Absences | **Voting History** | Image

Election Date | Description | Status | Voting Method |

Registration | Misc Info | Custom

Status: [Inactive] Reg. Source: [Over the]

Reason: [NYS - Inactive Returned Jury Sum]


Eff Reg: [03/20/2004] Old ID: [403912]

Last Voted: [11/02/2004] Federal ID: []

Last Jury: [] Gender: []

☐ Confidential ☐ DPS Verified ☐ Verify

Comments: []



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1/20/2011

VI. Other SEMS Functionality

1. To find people at a specific address, use the Residence Address tab in Voter Search.



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Search Voters

Query Executed Successfully. Showing total 2 of 2 records.

Select Saved/Published Search Run Search

Name	Absentee	Status	Output	Extract	Activity	Precincts	Districts
Mailing Address		Comment	Custom Fields			Residence Address	Save

Address Type: Standard

Standard Address

House # Suffix Pre Dir Street Name Type Post Dir

Unit Type Unit #

City Zip

Scope: ☒ State ☐ County Noxubee ☐ Show Signatures

Search Clear

ID	Last Name	First Name	Details (RA)	City (RA)	Zip (RA)
5656414	CLARK	CHRIS	307 1 ST ST	MACON	39341
575084698	JORDAN	WILLIAM	308 1 ST ST	MACON	39341

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1/20/2011

2. Use the wild card %, to search for a persons name the is not legible.

Mailing Address		Comment		Custom Fields		Residence Address		Save	
Name	Absentee	Status	Output	Extract	Activity	Precincts	Districts		
Last Name	SMITH								
First Name	SA%								
Middle Name									
Suffix									
Driver License #									
SSN									
Old Voter ID									
Voter ID									
Gender									
Search Options <input type="checkbox"/> Include Alternate Name <input type="checkbox"/> Soundex									
Age Birth Date From <input type="text"/> To <input type="text"/> Age From (years) <input type="text"/> To <input type="text"/> Birth Month <input type="text"/> Day <input type="text"/>									
Scope <input checked="" type="checkbox"/> State <input type="checkbox"/> County <input type="text"/> Noxubee <input type="checkbox"/> Show Signatures <input type="button" value="Search"/> <input type="button" value="Clear"/>									
ID	Last Name	First Name	Middle Name	Suffix	Status	Date of Birth			
5551489	SMITH	SAUMIE			Active	10/31/1969	M		
575061520	SMITH	SANDRA	F		Active	06/27/1963	M		
5654955	SMITH	SANDRA	FAY	GREEN	Active	10/23/1966	B		



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3. Remember to check all status types if you don't find a voter at first.

Mailing Address		Comment		Custom Fields		Residence Address		Save	
Name	Absentee	Status	Output	Extract	Activity	Precincts	Districts		
Status Reason <input type="button" value="Select All"/> <input type="button" value="Unselect All"/>									
<input checked="" type="checkbox"/> Active <input checked="" type="checkbox"/> Inactive <input checked="" type="checkbox"/> Pending <input type="checkbox"/> Purged <input type="checkbox"/> Rejected									
<input checked="" type="checkbox"/> Affidavit Ballot <input checked="" type="checkbox"/> Clerical Corrections <input checked="" type="checkbox"/> Confirmation Card <input checked="" type="checkbox"/> Confirmation Card Mailed <input checked="" type="checkbox"/> Data Migration (Active) <input checked="" type="checkbox"/> Notice from Individual <input checked="" type="checkbox"/> Registration Application <input checked="" type="checkbox"/> Suffrage Restored <input checked="" type="checkbox"/> Voter Registration Card <input checked="" type="checkbox"/> Confirmation Card Mailed									
Flags <input type="checkbox"/> Non-DPS Verified Only <input type="checkbox"/> Missing Voter Registration Appln <input type="checkbox"/> Marked in Petition <input type="checkbox"/> Marked in Ballot Processing <input type="checkbox"/> US Citizen Not Checked <input type="checkbox"/> Potential Worker <input type="checkbox"/> NCOA non-processed <input checked="" type="checkbox"/> Permanently Excused Juror									



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1/20/2011

VII. Lessons Learned

- 1. Poll Manager Training**
- 2. Poll Book Edits**
- 3. Change of Address Information**
- 4. Address Master List**
- 5. Affidavit Voting**



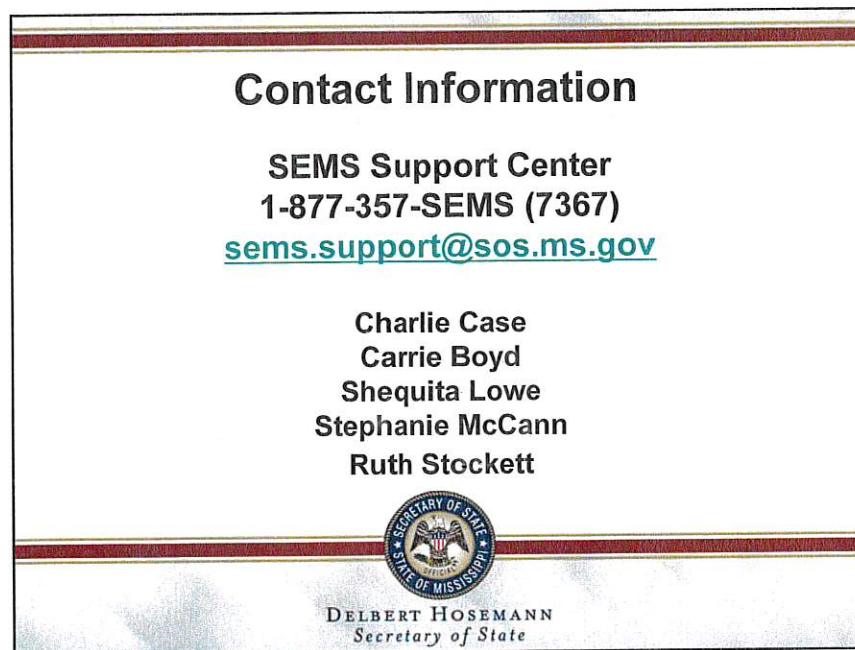
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Questions and Answers



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1/20/2011



ECAM ANNUAL MEETING
January 25 - 27, 2012

Updates to SEMS
And Election Prep

Presented by Madalan Lennep, PMP



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PTX-096-025

Topics to be Covered

- Updates in SEMS
- SSA Verification
- Preparation for 2012 Elections
 - TSX Tips and Reminders
 - Training Opportunities



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PTX-096-026

Changes in SEMS

January 2012 Release
February 2012 Release



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PTX-096-027

Updates to SEMS – Voter Registration

Voter Comments can be added to Audit Log:

The screenshot shows the 'Voter Audit Trail' application window. On the left, there is a search section with fields for 'Audit Type' and 'Date From'. Below this is a table listing audit entries for 'LENNEP, LESLIE LYNN'. The table has columns for 'Modified', 'Type', and 'Value'. The entries show various dates and types, with a '1' in the 'Value' column for the entry dated 07/14/2009.

In the center, the 'Voter Audit Detail' dialog box is open. It contains the following fields:

- Modified Date: 03/28/2007
- Effective Date: 03/28/2007
- Audit Type: District
- Value Before: (empty)
- Value After: 01 - JUSTICE_COURT_DIST 01
- User: jmartin
- County: Jackson
- Comment: (empty)

A red arrow points to the 'Comment' field. To the right of the dialog, there is a 'Search' and 'Clear' button area, and a table with a 'Comment' column. The table contains two entries: 'Transportati... added Publi...' and 'This voter w... This voter w...'. At the bottom of the application window, there are 'Detail', 'Print', and 'Close' buttons.

PTX-096-028

Updates to SEMS – Voter Registration

Photo ID Field:

Voter Registration
Voter | Print | Elections | Petitions | Imaging | Address | Exit | DPS Information

Voter record successfully retrieved

New | Save | Clear | Search | Process Batch | [Help](#)

Voter ID	Last Name	First Name	MN	Suffix	Maiden Name	Birth Date	EST	Age	Driver License	SSN
5719858	SMITH	S	KEITH			02/13/1953		58		094887915

Residence | History | **Contacts** | Absentee | Voting History

Standard | NCOA/NVRA | Clear

House # | Suffix | Pre Dir | Street Name | Type
9 | | | SHELBY | DR

Post Dir | Unit Type

City/St/Zip | NATCHEZ | MS | 39120

County | ADAMS | Precinct | KG | [Split](#) | 1- KG

Polling Place | KINGSTON FIRE STATION | [Migration](#) | [Comments](#)

Mailing

Country | UNITED STATES OF AMERICA | Clear

Address | 9 SHELBY DR.

City/St/Zip | NATCHEZ | MS | 39120

Registration | Misc Info | Photo ID # | Custom

Photo Identification # |

Comments |

PTX-096-029

Updates to SEMS – Voter Registration

Absentee Voter History:

Voting History x

History is only available for certified elections [Help](#)

Search

Election Date From To Search Clear

Election Date	Description	Ballot Style	Voter Party	Status	Voting Method	Is Federal	County Name
11/08/2011	General Election 11/08/2011	47		Counted	Absentee	NO	Oktibbe
08/02/2011	2011 Primary	28	Republican	Counted	Absentee	NO	Oktibbe
02/01/2011	Run Off Election for 1/11/2...	1		Counted	Absentee	NO	Oktibbe
11/02/2010	General Election November ...	4		Counted	Polling Place	YES	Oktibbe
06/02/2009	Starkville Municipal Election	7		Counted	Polling Place	NO	Oktibbe
05/05/2009	Starkville Democratic Primary	7		Counted	Polling Place	NO	Oktibbe
11/04/2008	General Election November ...	6		Counted	Polling Place	YES	Oktibbe
03/11/2008	Presidential Preference Pri...	1	Republican	Counted	Polling Place	NO	Oktibbe
11/06/2007	General Election 11/06/2007	47		Counted	Polling Place	NO	Oktibbe
08/28/2007	Run Off Election for '8/7/20...	1		Counted	Polling Place	NO	Oktibbe
08/07/2007	Primary Election	29	Democrat	Counted	Polling Place	NO	Oktibbe
11/07/2006	General Election November ...	2		Counted	Polling Place	YES	Oktibbe
11/02/2004	General	DM53		Counted	Polling Place	YES	Oktibbe



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PTX-096-030

Updates to SEMS – Election Management

New Elections - Run-Off Field Required:

Election Management - Election Details

[Ballot Styles](#) [Address Library](#) [Pull Petitions](#) [Polling Places](#) [Districts Precincts](#) [Reset Candidate Position on Ballot](#) [Reports](#)

Election successfully saved. [Search Voter](#) [Help](#)

Date: Mar-13-2012 **Type:** Primary **Description:** Presidential Primary

Election Details Shared Contests Pull Election Measures & Races Publish Shared Contests Ballot Review Ballot Styles Print Labels	<table><tr><td>Election Date</td><td>03/13/2012</td><td>Election Type</td><td>Primary</td></tr><tr><td>Description</td><td colspan="3">Presidential Primary</td></tr><tr><td>Certification Deadline</td><td>03/23/2012</td><td>Registration Close Date</td><td>02/12/2012</td></tr><tr><td>Filing Deadline</td><td>01/14/2012</td><td>Military voters Registration Close Date</td><td>03/03/2012</td></tr><tr><td>Run-Off Date</td><td>04/03/2012</td><td>General Election Date</td><td></td></tr><tr><td colspan="4"><input type="checkbox"/> Federal General</td></tr></table>	Election Date	03/13/2012	Election Type	Primary	Description	Presidential Primary			Certification Deadline	03/23/2012	Registration Close Date	02/12/2012	Filing Deadline	01/14/2012	Military voters Registration Close Date	03/03/2012	Run-Off Date	04/03/2012	General Election Date		<input type="checkbox"/> Federal General				<table><tr><td colspan="2">Poll Hours</td></tr><tr><td>Open</td><td></td></tr><tr><td>Close</td><td></td></tr><tr><td colspan="2">Label Extraction Dates</td></tr><tr><td>Start</td><td></td></tr><tr><td>End</td><td></td></tr></table>	Poll Hours		Open		Close		Label Extraction Dates		Start		End	
Election Date	03/13/2012	Election Type	Primary																																			
Description	Presidential Primary																																					
Certification Deadline	03/23/2012	Registration Close Date	02/12/2012																																			
Filing Deadline	01/14/2012	Military voters Registration Close Date	03/03/2012																																			
Run-Off Date	04/03/2012	General Election Date																																				
<input type="checkbox"/> Federal General																																						
Poll Hours																																						
Open																																						
Close																																						
Label Extraction Dates																																						
Start																																						
End																																						



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PTX-096-031

Updates to SEMS – Election Management

Run-Off Election Type will be Removed:

Election Management - Election Details

Ballot Styles Address Library Pull Petitions Polling Places Districts Precincts Reset Candidate Position on Ballot Reports

Election successfully saved. [Search Voter](#) [Help](#)

Date: Mar-13-2012 **Type:** Primary **Description:** Presidential Primary

Election Details Shared Contests Pull Election Measures & Races Publish Shared Contests Ballot Review Ballot Styles Print Labels	Election Date	03/13/2012	Election Type	<div> <div></div> <div>General</div> <div>General Runoff</div> <div>Municipal</div> <div>Municipal Primary</div> <div>Other Runoff</div> <div>Primary</div> <div>Primary Runoff</div> </div>	Poll Hours Open <input type="text"/> Close <input type="text"/> Label Extraction Dates Start <input type="text"/> End <input type="text"/>
	Description	Presidential Primary			
	Certification Deadline	03/23/2012	Registration Cl		
	Filing Deadline	01/14/2012	Military voters		
	Run-Off Date	04/03/2012	Registration Cl		
			General Election Date		

☐ Federal General



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PTX-096-032

Updates to SEMS – Reports and Labels

VR-009 – Party Affiliation for Permanently Disabled Absentees:

County : Hinds		Voting History Report			Date : 01/09/2012	
					Report No: VR-009	
Precincts : BO - Bolton Status : Active Registration Period Till : 1/9/2012 Election : 08/02/2011 - Hinds County Primary Period Till : 08/02/2011						
Voter ID	Voter Name	Residential/Mailing Address	City	Precinct	Eff Regn Date	Party
Election Participation Date						
110152	BELL, WILLIE JAMES	1185 NATHANIEL HILL RD BOLTON MS 39041	BOLTON	Bolton	04/23/1984	D
59333	BOLTON, GEORGE SR	1005 DANIEL HILL LN BOLTON MS 39041	BOLTON	Bolton	10/06/1979	
8/2/2011						



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PTX-096-033

Updates to SEMS – Reports and Labels

VR-024 Shifting District Columns:

US	MS	CONG	SC	TC	PSC	DA	SEN
US	MS	USH02	SC01	DA04	SS13	SH31	COA2
US	MS	USH04	SC02	DA12	SS45	SH103	COA5
US	MS	USH03	SC01	DA07	SS25	SH64	COA4
US	MS	USH02	SC01	DA07	SS28	SH70	COA4
US	MS	USH02	SC01	DA07	SS26	SH72	COA2
US	MS	USH03	SC02	DA06	SS37	SH94	COA4
US	MS	USH03	SC02	DA14	SS39	SH92	COA4
US	MS	USH02	SC01	DA07	SS29	SH68	COA4
US	MS	USH04	SC02	DA10	SS43	SH86	COA5

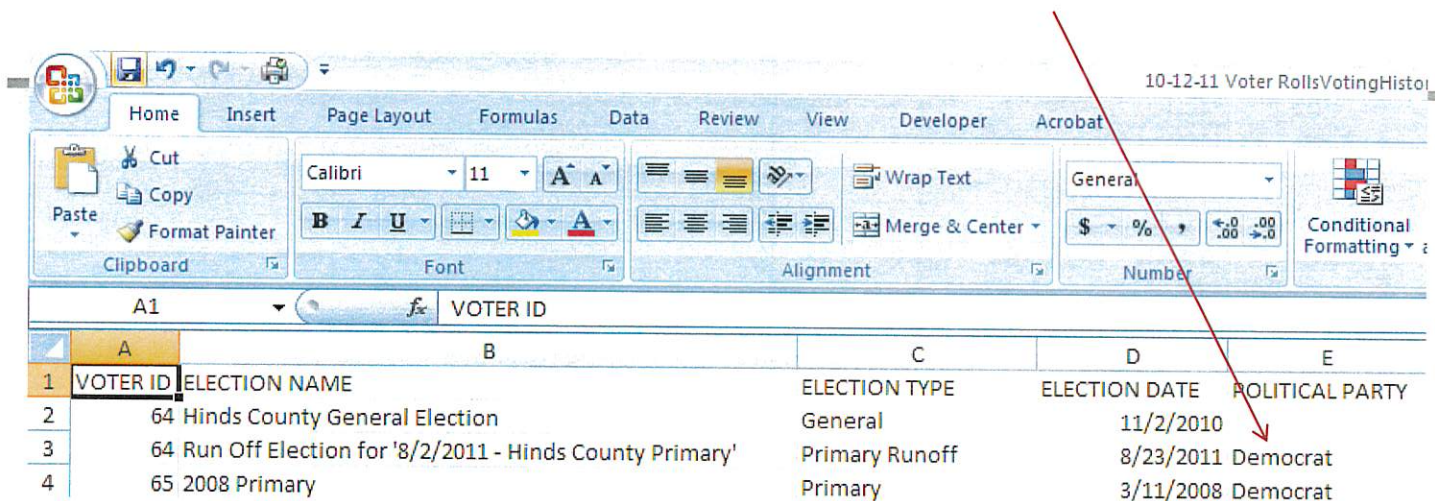


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PTX-096-034

Updates to SEMS – Reports and Labels

VR-024 – Voter History File - Show Political Party Affiliation:



10-12-11 Voter RollsVotingHistory

	A	B	C	D	E
	VOTER ID	ELECTION NAME	ELECTION TYPE	ELECTION DATE	POLITICAL PARTY
2		64 Hinds County General Election	General	11/2/2010	
3		64 Run Off Election for '8/2/2011 - Hinds County Primary'	Primary Runoff	8/23/2011	Democrat
4		65 2008 Primary	Primary	3/11/2008	Democrat



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PTX-096-035

Updates to SEMS – Reports and Labels

BP-001 – Add Rejected Comment:

County: Leflore				Absentee Ballot Received Report		Date: 01/06/2012	
				Elections : 12/20/2011 - District 3 Supervisor		Report No: BP-001	
Precinct	Ballot ID	Name	Address	Sent Date	Receive Date	Ballot Status	
Voter ID						Accepted	Rejected
40 - Central Gwd							
1061600	1500463961	FLEMINGS, SAMUEL L	319 1/2 W JOHNSON ST REAR GREENWOOD, MS 38930	12/14/2011	12/14/2011	<input type="checkbox"/>	<input type="checkbox"/>
1056970	1950565273	GRIFFIN, BERTHA MAE	610 HOWARD ST GREENWOOD, MS 38930	12/12/2011	12/12/2011	<input type="checkbox"/>	<input type="checkbox"/>
1045244	1950565268	HOBSON, EARL L.	1517 GRENADA BLVD GREENWOOD, MS 38930	12/12/2011	12/15/2011	<input type="checkbox"/>	<input type="checkbox"/>



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PTX-096-036

Updates to SEMS – Reports and Labels

VR-028 – Show Party Affiliation on Absentee and Affidavits:

County : Hinds						Date : 01/09/2012
Unofficial Voting List						Report No : VR-028
Precincts : BO - Bolton Status : Active Registration Period Till : 1/9/2012 Election : 08/02/2011 - Hinds County Primary Period Till : 08/02/2011						
Voter ID	Voter Name	Residential/Mailing Address	City	Precinct	Eff Regn Date	Party
Election Participation Date						
72342	FARR, PAMELA PLUNKETT	107 E MADISON ST BOLTON MS 39041	BOLTON	Bolton	07/23/1982	
8/2/2011						
55851	FISHER, MARY ANN	5353 OLD HIGHWAY 80 BOLTON MS 39041	BOLTON	Bolton	10/01/2004	R
8/2/2011(R)						
118555	FISHER, ROBERT H	5353 OLD HIGHWAY 80 BOLTON MS 39041	BOLTON	Bolton	10/01/2004	R
8/2/2011(R)						
54610	FLOYD, JOHN JR	117 MARTIN LUTHER KING JR DR BOLTON MS 39041	BOLTON	Bolton	05/05/2005	
8/2/2011						



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PTX-096-037

Updates to SEMS – Reports and Labels

VR-028 – District selection criteria:

Reports - Voter Registration - Unofficial Voting List Report

[Help](#)

Voter Registration
[Address Library](#)
[Districts & Precincts](#)
[Election Management](#)
[Ballot Processing](#)
[Election Workers](#)
[Petitions](#)
[Master Lookups](#)

[State Agency](#)
[Close](#)

CODE	NAME
VR-022	Potential DOH Duplicates Voters
VR-023	AOC Batch Match Voter Report
VR-024	Registered Voter Extract
VR-025	Voter Contact List - For Internal Purposes
VR-026	OPM Certification Requirement Report
VR-028	Unofficial Voting List Report
VR-029	NCOA Report
VR-030	Multiple NCOA Addresses
VREXP-001	NCOA Extract

County
Hinds

District Type
☒ Precinct ☐ District

District/Precincts
All

Status
Name
☐ All
☐ Active
☐ Inactive

Sort Order

		Asc	Des
Voter Name	1st	<input checked="" type="radio"/>	<input type="radio"/>
Precinct	None	<input checked="" type="radio"/>	<input type="radio"/>
Street	None	<input checked="" type="radio"/>	<input type="radio"/>
Voter ID	None	<input checked="" type="radio"/>	<input type="radio"/>

Election
Schedule

Election Period
From Date
To Date

Effective Registration Date
From Date
To Date

PTX-096-038

Updates to SEMS – Reports and Labels

VR-028 – District selection criteria:

County : Hinds		Unofficial Voting List			Date : 01/09/2012	
					Report No : VR-028	
Precincts : BO - Bolton Status : Active Registration Period Till : 1/9/2012 Election : 08/02/2011 - Hinds County Primary Period Till : 08/02/2011						
Voter ID	Voter Name	Residential/Mailing Address	City	Precinct	Eff Regn Date	Party
Election Participation Date						
72342	FARR, PAMELA PLUNKETT	107 E MADISON ST BOLTON MS 39041	BOLTON	Bolton	07/23/1982	
8/2/2011						
55851	FISHER, MARY ANN	5353 OLD HIGHWAY 80 BOLTON MS 39041	BOLTON	Bolton	10/01/2004	R
8/2/2011(R)						
118555	FISHER, ROBERT H	5353 OLD HIGHWAY 80 BOLTON MS 39041	BOLTON	Bolton	10/01/2004	R
8/2/2011(R)						



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PTX-096-039

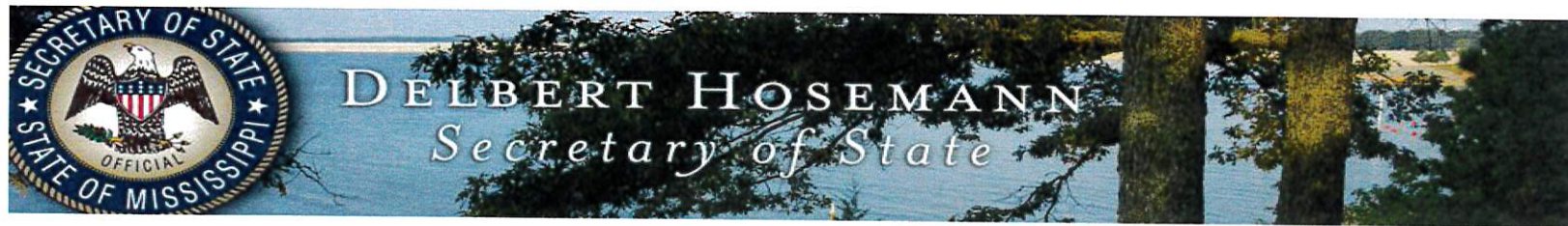
Social Security Verification

**Implementation will be complete by
February 1, 2011.**



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PTX-096-040



User: Mad Lennep

SSA VERIFICATION

[Verify Applicant](#) | [Edit My Contact Information](#) | [Change my Password](#) | [Log Out](#)

Welcome to the Mississippi Secretary of State's Office Voter Verification website.

Section 303 of Public Law 107-252 (Help America Vote Act of 2002) requires states and localities to develop centralized, computerized voter databases and to verify voter registration information known as SEMS. Individuals registering to vote must provide their driver's license number on the voter registration application. SEMS is designed to verify driver's license numbers given on the application.

However, if the registrant has no driver's license, they must supply the last four digits of their Social Security Number (SSN). This site will attempt to verify the last four digits of the applicant's SSN. Simply enter the applicant's name, date of birth and SSN. Through communication with the Social Security Administration's Social Security Online Verification system (SSOLV), a response will be returned stating what data has been verified. SEMS will still verify driver's license numbers given on the application and there is no need to use the Voter Verification website.

Because of privacy laws and anti-fraud measures, SSA only verifies the information. For instance, if a county submitted an inquiry, and the SSN did not match against SSA's information, SSA would return a message indicating the SSN did not match, but it would not divulge what was wrong with the match, such as a transposition of two numbers.

The codes you will receive are as follows:

- X code - Single match alive
- Y code - Single match deceased
- Z code - No match found
- V code - Multiple matches all alive
- T code - Multiple matches all deceased
- W code - Multiple matches mixed
- S code - invalid

Please contact the SEMS Help Desk at 877-357-7367 if you have any problems or need additional information concerning this process.

PTX-096-041

SSA Verification

- User name and password will be assigned by MSOS.
- Utilization is determined by statute.



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PTX-096-042

SSA Verification Utilization

SSA VERIFICATION

[Verify Applicant](#) | [Edit My Contact Information](#) | [Change my Password](#) | [Log Out](#)



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PTX-096-043

SSA Verification Utilization

Verify Applicant

All fields are required.

Voter Information	
First Name	<input type="text"/>
Last Name	<input type="text"/>
Last 4 of SSN	<input type="text"/>
Date of Birth	<input type="text"/> ex: 01/01/1970

Continue >



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PTX-096-044

SSA Verification Utilization

The codes you will receive are as follows:

- **X code - Single match alive**
- **Y code - Single match deceased**
- **Z code - No match found**
- **V code - Multiple matches all alive**
- **T code - Multiple matches all deceased**
- **W code - Multiple matches mixed**
- **S code - invalid**



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PTX-096-045

Preparation for 2012 Elections

- Post History
- Close All Previous Elections
- Redistricting Changes for U. S. House
- Involve Election Commissioners



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PTX-096-046

TSX Preparation Tips

Clear everything before you start:

Make sure memory cards and Voter Access cards are cleared before beginning your Election Load process.



TSX Memory Card

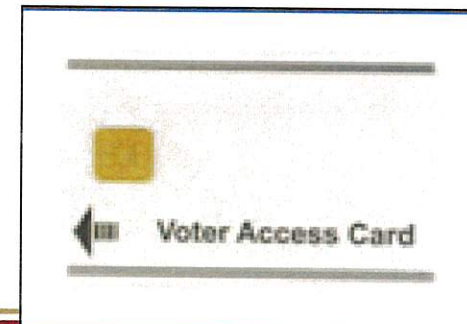


OS Memory Card



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PTX-096-047



TSX Preparation Tips

GEMS Download:



TSX Memory Card

When downloading memory cards, select and complete one precinct at a time. This allows you to watch to make sure the label matches the information on the AccuVote Server window.

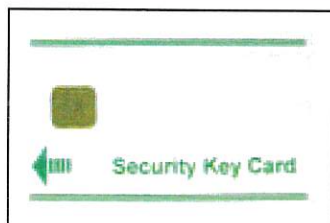


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PTX-096-048

TSX Preparation Tips

TSX memory card will not work in TSX machine:



- Security keys do not match.

- Reformat TSX memory card using a laptop.
- Memory card is bad, call ES&S to confirm.



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PTX-096-049

TSX Preparation Tips

Encoder display reads Wrong Media Key:

- Updated security keys to match the TSX. By using the Supervisors Card. (Make sure you clear all old Voter Access cards prior to updating security keys).



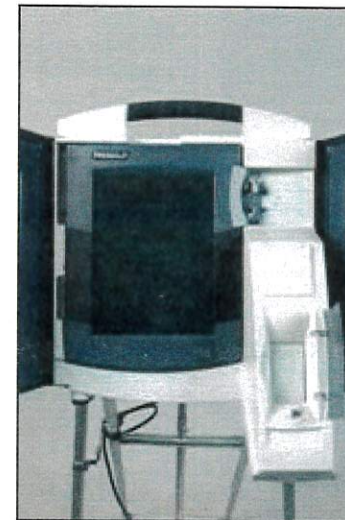
DELBERT HOSEMANN
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PTX-096-050

TSX Election Day Tips

Placement of the TSX machines:

- Machine must be turned to allow privacy for the voter.



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PTX-096-051

TSX Election Day Tips

Check the power lights on the TSX

- Top **green** light shows A/C Power
- Middle **blue** light shows machine is on
- Bottom flashing light – **yellow** means battery is charging and **green** means battery is charged.



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PTX-096-052

TSX Election Day Tips

Encoder Screen keeps fading in and out

- Replace batteries (be careful not to apply too much force when installing the screws that hold the cover).
- Turn the Encoder off when not in use.
- Do not leave card in encoder (even if it is off).



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PTX-096-053

TSX Election Day Tips

Use of Supervisor Cards:



- Should be placed in sealed envelope with instructions for use.....generally should not be opened until 7:00 p.m.
- Inserting a Supervisor Card in an encoder will clear all ballots styles on the Encoder.



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PTX-096-054

TSX Election Day Tips

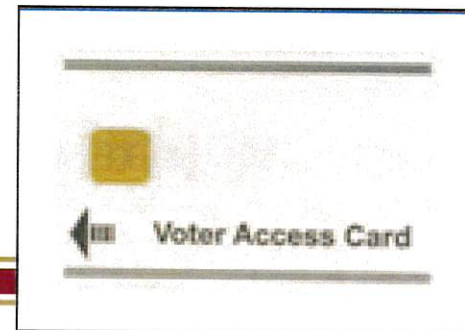
Smart card is stuck in TSX:

- Reboot TSX machines and card should pop out.
- Clean any debris from card using an electronic wipe (while avoiding the metal smart chip).



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PTX-096-055



TSX Election Day Tips

While closing out the election:



- Remove the memory card as soon as the result tape is printed. With the the memory card removed, there are only two options: Shut Down TSX or Election Archives.



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PTX-096-056

TSX Election Day Tips

Voter is not in the poll book:



- This voter cannot vote on the TSX
- This voter cannot vote on a REGULAR paper ballot.



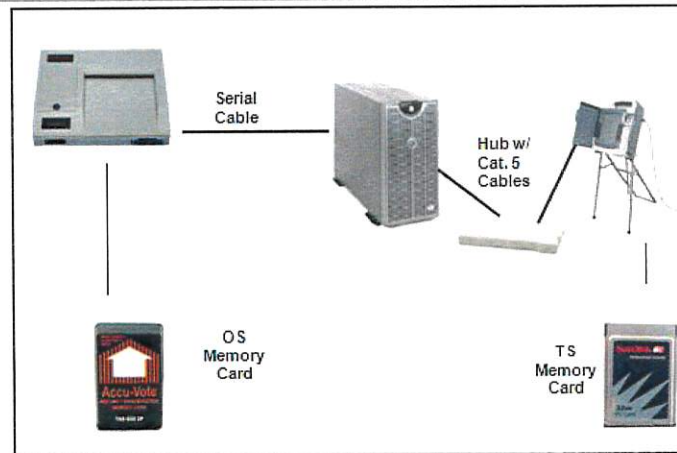
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PTX-096-057

TSX Election Day Tips

Moving the GEMS Server:

Reconnect and test before upload begins.



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PTX-096-058

Training Opportunities for 2012

- Basic SEMS Training w/Absentee Processing
- Redistricting Training
- Election Operations
- GEMS Database Build
- Train-the-Trainer



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Secretary of State

PTX-096-059

Questions /Answers



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Secretary of State

PTX-096-060

Contact Information

SEMS Support Center
1-877-357-SEMS (7367)
sems.support@sos.ms.gov

Madalan Lennep
Charlie Case
Shequita Lowe
Stephanie McCann
Antonio Sudduth
Matthew Summerlin



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Secretary of State

PTX-096-061

Voter Roll Maintenance 2017 ECAM

Mississippi Secretary of State's Office
Elections Division
Hawley Robertson, Senior Attorney



DELBERT HOSEMAN
Secretary of State

PTX-096-062

Duties of Election Commissioners Concerning Voter Roll Maintenance

- The entire election commission is responsible for the maintenance of the entire voter roll of the county.
- Commissioners act as a group, through their minutes, which should be filed with the Circuit Clerk of the County.
- Individual commissioners may act alone only to fulfill ministerial tasks associated with voter roll maintenance.



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PTX-096-063

Duties of Election Commissioners
Section 23-15-153, Miss. Code Ann.

Election Commissioners are required to meet:

- The 1st Tues. after the 2nd Mon. in January every year;
- The 1st Tues. in the month immediately preceding the first primary election for congressmen in years when congressmen are elected;
- The 1st Mon. in the month immediately preceding the first primary election for state, state district, legislative, county and county district officers in the years such officers are elected;
- The 2nd Mon. of September in years in which there is not a regularly scheduled general election in November.



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PTX-096-064

Duties of Election Commissioners

- Election Commissioners should meet more often than the schedule prescribed by § 23-15-153, Miss. Code Ann.
- Individual commissioners are authorized to perform the preliminary task of voter roll maintenance; however, the final approval of the change of voter status constitutes official business which must be agreed upon by a quorum.
- No individual commissioner may act upon his or her own initiative to effect a change in the voting status of any voter without approval from the commission.



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PTX-096-065

Duties of Election Commissioners:

Individual Duties

- Between official meetings, individual commissioners should engage in ministerial tasks to complete the actions directed at the previous meeting, such as changing the status of voters or sending confirmation cards.
- Individual commissioners should research, review, and examine all legitimate sources of information in preparation for the next meeting.
- At the next meeting, individual commissioners should present to the full commission a list of voters for consideration, together with the reason and supporting documentation.



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PTX-096-066

Duties of the Circuit Clerk

- The Circuit Clerk, as Registrar of voters in his/her county, enters the names of voters onto the voter roll upon registration.
- The Circuit Clerk is required to attend the election commissioner meetings and to furnish the registration books and poll books to the commissioners to fulfill their responsibilities.
- The Circuit Clerk should provide to election commissioners a username, password, and certain access rights to SEMS.



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PTX-096-067

Voter Registration Status

PENDING: Applicants who submit incomplete registration applications may be held in a pending status for a maximum of 25 days. If no follow-up action is taken, the application is rejected after the 25th day.

Applicants are also held in a pending status for a maximum of 25 days following the mailing of voter registration cards. If no follow-up action is taken, the applicant is moved to an active status.

The name of an applicant in pending status will not appear in the pollbook.



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PTX-096-068

Voter Registration Status

ACTIVE: The name of a voter in active status will appear in the pollbook.

INACTIVE: A voter in inactive status may vote only by affidavit ballot, and the ballot should be counted if the voter affirms he/she lives at an address in the precinct in which the affidavit ballot is cast. The name of a voter in inactive status will not appear in the pollbook.

PURGED: A voter in purged status may vote by affidavit ballot but the ballot should not be counted, unless the voter has been erroneously purged. The name of a purged voter will not appear in the pollbook.



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PTX-096-069

Searching by Voter Status – Voter Search

Search Voters Reports [Help](#)

Select Saved/Published Search Run Search

Mailing Address	Comment	Custom Fields	Residence Address	Save
Name	Absentee	Status	Output	Extract
<div> <div> Status <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Active <input checked="" type="checkbox"/> Inactive <input checked="" type="checkbox"/> Pending <input checked="" type="checkbox"/> Purged </div> <div> Status Reason Select All Unselect All <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Affidavit Ballot <input checked="" type="checkbox"/> Clerical Corrections <input checked="" type="checkbox"/> Confirmation Card <input checked="" type="checkbox"/> Confirmation Card Mailed <input checked="" type="checkbox"/> Data Migration (Active) <input checked="" type="checkbox"/> Notice from Individual <input checked="" type="checkbox"/> Registration Application <input checked="" type="checkbox"/> Suffrage Restored <input checked="" type="checkbox"/> Voter Registration Card <input checked="" type="checkbox"/> Confirmation Card Mailed </div> <div> Flags <ul style="list-style-type: none"> <input type="checkbox"/> Non-DPS Verified Only <input type="checkbox"/> Missing Voter Registration Appln <input type="checkbox"/> Marked in Petition <input type="checkbox"/> Marked in Ballot Processing <input type="checkbox"/> US Citizen Not Checked <input type="checkbox"/> Potential Worker <input type="checkbox"/> NCOA non-processed <input type="checkbox"/> Permanently Excused Juror </div> </div>				

Scope
☐ State ☒ County Show Signatures Search Clear

View Summary Full Image Select < > Close

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PTX-096-070

What is Voter Roll Maintenance?



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PTX-096-071

Voter Roll Maintenance

The process of amending inaccurate records, adding names of voters who are eligible to vote and have properly registered to vote, and purging ineligible individuals from the voter roll.



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PTX-096-072

Amending Inaccurate Records

- Changing voter's name
 - After marriage/divorce
 - Legally changed name
- Updating new address information
 - Voter has moved within the county
- Assigning new polling location or precinct lines
 - After redistricting
- Any other reasons?



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PTX-096-073

Adding Names to Voter Roll

- Election commissioners should ONLY add a name to the voter roll if the election commission finds a voter is eligible to vote, has properly registered, and was illegally denied registration.
 - The election commission hears and resolves disputes concerning the denial of voter registration by the Circuit Clerk.
- Otherwise, this duty is primarily vested in the Circuit Clerk/Registrar.



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PTX-096-074

Purging

- Purging is the removal of a voter's name from the voter rolls.
- Election commissioners have the duty and responsibility of removing names of voters who have died, moved away, requested removal, or otherwise become disqualified as electors as provided by law.



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PTX-096-075

Why is Purging Important?

Election Commissioners purge, revise, and maintain voter rolls to:

- Keep voters in the registration books and poll books of the precinct in which they are legally qualified to vote;
- Prevent illegal voting;
- Provide an accurate list of registered voters for jury selection;
- Assure registration and poll books never show more voters registered in a given county than are possible;
- Purging the voter registration books is required by State and Federal law.



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PTX-096-076

Illegal Voting

Miss. Code Ann. § 97-13-35:

(1) Any person who shall vote at any election, not being legally qualified or who shall vote in more than one county, or at more than one place in any county or in any city, town, or village entitled to separate representation, or who shall vote out of the district of his legal domicile, or who shall vote or attempt to vote in the primary election of one party when he shall have voted on the same date in the primary election of another party, shall upon conviction, be imprisoned in the county jail not more than one year, or be fined not more than One Thousand Dollars, or both.



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PTX-096-077

Reasons for Purging a Voter

- Written request of the Voter;
- Conviction of a Disenfranchising Crime;
- Adjudication of Incompetence;
- Death; and
- Removal from the Voting Jurisdiction.



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PTX-096-078

Voter Initiated Request

- If a voter unequivocally requests by a signed writing to be removed from the voter roll, this voter should be removed from the voter roll.
- Request must be in writing AND signed by the voter.
- The NVRA places no restriction upon when a voter may be purged from the voter roll based upon a voter initiated request.



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PTX-096-079

Y'all Vote

ONLINE ELECTION SERVICES

ONLINE VOTER REGISTRATION UPDATE

To update your name and address registration information online, you must already be a registered voter of the state of Mississippi and have a current and valid Mississippi driver's license or photo identification card issued by the Mississippi Department of Public Safety.

UPDATE VOTER REGISTRATION INFORMATION

NEW VOTER REGISTRATION

If you are not already a registered voter of Mississippi or are unable to update your registration information online, you may download and complete the Mail-In Registration Application and either mail or hand-deliver the application to the Circuit Clerk's Office located in the county of your voting residence.

COMPLETE MAIL-IN REGISTRATION APPLICATION

VOTER REGISTRATION CANCELLATION

If you no longer live in the state of Mississippi, please help us keep our voter roll up-to-date by cancelling your Mississippi voter registration.

CANCEL REGISTRATION



Mississippi Voter Registration Cancellation

Please help us keep Mississippi's Voter Registration Rolls up-to-date. To cancel your voter registration:

1. Complete, print and sign the cancellation form below.
2. Insert it into an envelope.
3. Add your former County Circuit Clerk's address on the envelope
4. Affix a stamp and mail your cancellation.

VOTER CANCELLATION CARD

I hereby request the cancellation of my voter registration
in _____ County, Mississippi

Print Name: _____

Residential Address: _____

City: _____ Zip: _____

Reason for cancellation: _____

Signature: _____

Date: _____



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PTX-096-080

Conviction of a Disenfranchising Crime

- If a voter is convicted of a disenfranchising crime, he or she must be purged from the voter roll.
- A voter is disenfranchised only for a Mississippi state court conviction.
 - A non-adjudication is NOT disenfranchising.
 - An indictment/charge is NOT disenfranchising.
- The Circuit Clerk maintains a roll of individuals convicted of disenfranchising crimes in his or her county.
- AOC imports quarterly into SEMS.



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PTX-096-081

Disenfranchising Crimes

- | | |
|--|---|
| 1. Arson | 13. Perjury |
| 2. Armed Robbery | 14. Rape |
| 3. Bigamy | 15. Receiving Stolen Property |
| 4. Bribery | 16. Robbery |
| 5. Embezzlement | 17. Theft |
| 6. Extortion | 18. Timber Larceny |
| 7. Felony Bad Check | 19. Unlawful Taking of Motor Vehicle |
| 8. Felony Shoplifting | 20. Statutory Rape |
| 9. Forgery | 21. Carjacking |
| 10. Larceny | 22. Larceny Under Lease or Rental Agreement |
| 11. Murder | |
| 12. Obtaining Money or Goods under False Pretenses | |



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PTX-096-082

Potential Administrative Office of Courts (AOC) Batch Match – VR-023

- VR-023 provides a list of voters who potentially match persons in the AOC database convicted of disenfranchising crimes.
- The "% Match" column indicates how closely your voter (in bold) matches the AOC counterpart.
 - Verify the conviction prior to purging.



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PTX-096-083

County: Warren

AOC Batch Match Voter Report

Date : 05/28/2013

Report No: VR-023


Voter ID	Voter Name	Date of Birth	Confidence Level	County of Conviction	Criminal Code
	FLAGGS, TAVARES	11/14/1946	99		
983382	FLAGGS, TAVARES ANTOINE	11/14/1946	99		
	SQUIRE, STEPHANIE ALICIA	06/25/1970	90		
986295	SQUIRE, STEPHANIE ALICIA	06/25/1970	90		
	STEEN, MARGIE L	06/23/1944	80		
967491	STEEN, MARGIE DENISE	06/23/1944	80		
	WOOTEN, JEANNIE LYNN	06/23/1944	90		
975414	WOOTEN, JEANNIE LYNN	03/17/1944	90		
	BROOKS, TONYA MICHELLE	03/17/1944	90		
981475	BROOKS, TONYA MICHELLE	03/17/1944	90		
	STEEN, MARGIE L	07/19/1967	80		
967491	STEEN, MARGIE DENISE	07/19/1967	80		
	GREEN, MICHAEL	03/27/1942	99	MADISON	97-23-19
500013514	GREEN, MICHAEL LASHA	03/27/1942	99		
	COOKE, DAVID CHASE	01/20/1934	90	WARREN	97-3-65
575109050	COOKE, DAVID CHASE	01/20/1934	90		
	LYONS, MICHAEL DEWAYNE	02/16/1944	99	WARREN	97-17-42
575093189	LYONS, MICHAEL DWAYNE	02/16/1944	99		
	BASS, DAVID CORNELIUS	10/07/1926	90	WARREN	97-3-79
986825	BASS, DAVID CORNELIUS	10/07/1926	90		
	BROWN, ANTONIO D	10/07/1926	99	WARREN	97-3-65(1)(b)
775097074	BROWN, ANTONIO D	10/07/1926	99		
	ASHLEY, ERIC	08/25/1957	99	WARREN	97-3-65(1)(a)
775092160	ASHLEY, ERIC JEROME	08/25/1957	99		

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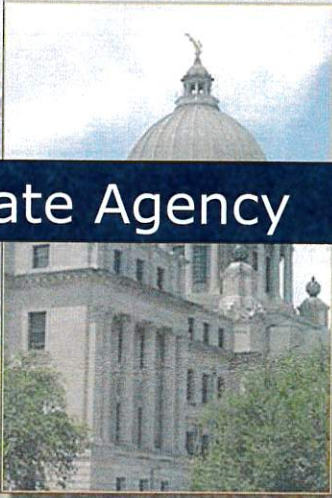
PTX-096-084

SEMS
About

User: Palmertree, Shelly Ashley County: Warren Date: 05/28/2013 Password Help Exit

 Statewide Election Management System

PRACTICE ONLY

 **State Agency**

Voters	Administration
Voter Registration	System Configuration
Voter Search	User Administration
Voter Merge	Address Library
Batch Scan	Messaging
Commit Batch	Document Templates
Jury Selection	Load External Data

Elections	Reports
Election Management	Reports & Labels
Ballot Processing	State Agency
Districts & Precincts	Schedule Jobs
Election Workers	Batch Management

Petitions
Petitions

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PTX-096-085

PTX-096-086

Adjudication of Incompetence

- If a Chancery Court enters an Order which finds an individual to be incompetent, that individual may be purged from the voter roll.
- A review of the Chancery Court docket may reveal legal/civil actions filed to determine, and which do determine by Court Order, incompetence.
- The NVRA places no restriction upon when a voter may be purged from the voter roll based on a Court's finding (or adjudication) of incompetence.



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PTX-096-087

Death

- If reliable information establishes the death of a voter, the voter may be purged from the voter roll.
- Several reliable sources of information are available, such as death certificates imported monthly into SEMS from the MS Dept. of Health and Vital Statistics (Report No.: VR-022), obituaries from newspapers, and Chancery Court estate records.
- The NVRA places no restriction upon when a voter may be purged from the voter roll based upon a voter's death.



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PTX-096-088

Sources of Information

- The Election Commission uses all valid and trustworthy sources of information to conduct voter roll maintenance.
- Information must be verified before changing the status of a voter.
 - Cannot rely on hearsay.



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PTX-096-089

Examples of Sources

- Roll of person convicted of certain crimes;
- Print media (ex, Newspaper, Telephone Book, etc.);
- Department of Health and Vital Statistics;
- Notice of registration from another county or state;
- Returned mail; (ex.: jury summons, voter registration card)



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PTX-096-090

Examples of Sources

- Personal knowledge;
- Family member of voter;
- Court Order;
- Office of the Administrator of Courts (AOC);
- Statewide Elections Management System (SEMS);
- Confirmation Card;
- Others?



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PTX-096-091

National Voter Registration Act (NVRA)

Purging based upon a change in the residence of a voter must be done in accordance with the NVRA, which means sending the voter a confirmation card and securing a signed statement from the voter stating he/she has moved out of the county or state.

Reference: Miss. Code Ann. § 23-15-153

52 U.S.C. § 20501, et seq.



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PTX-096-092

Moving from the County or State

A voter may be purged from the voter roll based upon a change in residence in only two ways: (1) written confirmation by the voter of a change in residence, or (2) the confirmation card process.



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PTX-096-093

Written Confirmation

- If a voter confirms in a signed writing he/she has moved to a residence outside of the county, he/she may be purged immediately from the voter roll.
- A copy of a voter's registration application from another county or state constitutes written confirmation of a voter's change in residence.
- The NVRA places no restriction upon when a voter may be purged from the voter roll based upon written confirmation of a voter's change of residence.



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PTX-096-094

Confirmation Card Process

In the absence of a written and signed confirmation of a change of residence from the voter, the confirmation card process provides the only means by which to purge a voter from the voter roll based upon a change of residence to a new address outside of the county or the state.



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PTX-096-095

Triggering Event

- Import of National Change of Address (NCOA) files to SEMS from U.S. Post Office;
- Interstate Cross-Check Program (Kansas Project);
- Notification from another state of voter registration;
- Returned Jury Summons or other official mail;
- Filing of a deed in the lands records of the office of the Chancery Clerk; or
- Change in homestead exemption.



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PTX-096-096

Changing Voter's Status

- Upon the occurrence of a triggering event, a voter's status is changed from active to inactive at the time a confirmation card is mailed to the voter.
- A confirmation card is mailed to the voter's address associated with his/her registration and/or to the best and last known address of the voter.



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PTX-096-097

Confirmation Card

- A confirmation card is a postage pre-paid notice that is sent to the mailing address associated with the voter's registration, and/or can be mailed to last, best-known address.
- The confirmation card is sent by forwardable mail, and should include a pre-addressed return card.
 - May be printed from SEMS.
- The return card allows the voter to confirm in writing whether or not his/her address has changed.



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PTX-096-098

ADAMS CO. ELECTION COMMISSION
P.O. BOX 1224
NATCHEZ, MS 39121

Forwarding Service Requested

CHAMPION, SARA G (5744681)
805 EASTWOOD RD.
NATCHEZ, MS 39120

DETACH HERE 5744681
NOT A VOTER REGISTRATION 02

Name (print or type) Last, First, Middle		Date of Birth	
Residential Address		City	State Zip
Mailing Address (if different from above)		City	State Zip
Phone	Name and Address on Last Voter Registration		
Signature		Date	

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PTX-096-099

If the Voter Returns the Confirmation Card Indicating that...

- His/her residence has not changed, the voter should be restored to “Active” status.
- His/her residence has moved within the same county, the address information should be corrected in SEMS, and the voter sent a new voter registration card with the proper precinct location.
- His/her residence has moved outside the county, the voter may be immediately purged from the voter roll.



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PTX-096-100

If the Voter Does Not Return the Confirmation Card...

- The voter MAY NOT be purged from the voter roll, but must remain inactive for TWO (2) federal general elections occurring after the sending of the confirmation card.
- No voter may be purged based upon the confirmation card process within 90 days of a federal election.



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PTX-096-101

90 Day Rule

- Within 90 days of a federal election, no voter can be made inactive or purged for not voting in two federal elections after the mailing of a confirmation card.
- Voter records can continue to be updated based on a signed writing from the voter.
- Election Commissioners can and should always purge based on:
 - Death,
 - Adjudication of incompetence,
 - Conviction of a disenfranchising crime, or
 - Written and signed request of the voter.



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PTX-096-102

**Voter Roll
Maintenance is a
continuous process.
It is a project that does
not end!**



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Secretary of State

PTX-096-103

Questions?



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Secretary of State

PTX-096-104

Contact Information

*Mississippi Secretary of State's Office
Elections Division*

Technical

Madalan Lennep, Elections IT/SEMS Consultant

(601) 359-1309

Legal

Hawley Robertson, Senior Attorney

Phone (601) 359-6360

Elections Hotline 1-800-829-6786



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